



Languages in the Globalised World (LGW)

An international conference hosted by the School of Languages

Leeds Metropolitan University, UK

5-6 September 2012

Abstract submission guidelines

Please send as e-mail attachments two copies of an abstract of no more than 350 words (excluding references), **written in English** and saved as Microsoft Word document (.doc), to LGW@leedsmet.ac.uk by 2 April 2012. The e-mail should use the subject header "LGW Abstract".

As abstracts will be "blindly" peer-reviewed, one copy of the abstract should have the following filename that contains your surname and initials, the language of your submission and the number of your chosen thematic strand.

Example: JONES_JB_ French3.doc

On this copy, you should include the author's name and affiliation written under the title of your paper. At the end of the abstract, it is also recommended to provide a short biography of no more than 100 words.

The body of the text should provide the following information:

- (a) Title of the submission;
- (b) Name(s) and affiliation of the author(s). Please CAPITALISE your surname(s);
- (c) First author's e-mail and postal address;
- (d) The chosen thematic strand under which you would like your abstract to appear;
- (e) The language of the presentation (English, French, German, Italian, Spanish);
- (f) Type of contribution (poster/paper presentation);
- (g) Any special equipment needs (all rooms are equipped with a PC with internet access, Projector, DVD and VCR Player).

The other copy, which will be accessible to reviewers, should have the same filename, but must be headed only by the title of the paper. Please refrain from self-reference, and mention neither the presenter(s) nor their affiliations or addresses.
Please include keywords (four max.) and the word count at the bottom of the page.

Submissions exceeding the word limit will be automatically rejected.

Submission notifications will be sent to contributors within 7 working days of receipt.

The Editorial Board will announce their decision on acceptance of abstracts by 21 May 2012.